



AGENDA TITLE: Designation of Two Council Members to Participate in the Selection Process

for a New Electric Utility Director.

MEETING DATE: November 4,2009

PREPARED BY: City Manager

RECOMMENDED ACTION: Designation of two Council Members to participate in the

selection process for a new Electric Utility Director.

BACKGROUND INFORMATION: As Council is aware, the City is in the process of recruiting a

new Electric Utility Director to fill a recent vacancy. In doing

so, the City Manager respectfully requests the City

Council designate two Council Members to participate in the selection process by serving on the interview board for this important position and serving, if necessary, as a liaison during the process. The date for interviews **is** undetermined at this time, but one should plan on spending an entire day.

An agreement for recruitment services has been entered into with Avery & Associates of **Los** Gatos, California. It is estimated that the recruitment and selection period will take approximately four months.

FISCAL IMPACT: Not applicable to this action. The fee for Avery & Associates services is not to exceed **\$14,400** and expenses will not exceed **\$4,500**.

Blair King, City Manage

BK/sl

APPROVED: Blair King City Manager